Training Matrix
Emergency Social Services Positions

Legend
- ● indicates required course
- ○ indicates recommended course
- F2F means face-to-face

Positions/Courses	Basic Courses					Management/Advanced Courses						Educational Resources	
Levels	ESS100 Introduction to ESS (online)	ESS107 ESS Level One (online)	ESS113 Registration & Referrals	ESS114 Introduction to Reception Centres (online/F2F/community based)	ESS115 Introduction to Group Lodging (online/F2F/community based)	ESS121 Public Safety Lifeline Leadership	ESS122 Managing Volunteer Programs	ESS124 Resource Acquisition	ESS125 Managing Walk-in Disaster Volunteers	ESS171 ESS Site Management	ESS181 ESS Director	ESS in a BCERMS Environment Presentation (online)	ESS Referrals Unit Presentation (online)
ESS Director/ ESS Branch Coord (EOC)	●	○	●	●	●	●	●	○	○	●	●	○	○
Level One													
Level 1 ESS Supervisor	●	●	●	●		○		○				○	○
Level 1 ESS Responder	●	●	●	●								○	○
Reception Centre													
Management													
Reception Centre Manager	●		○	●	○	●		○	○	●	○	○	
Safety Officer	●			●	○	○				●		○	
Liaison Officer	●			●	○	○				●		○	
Information Officer	●			●	○	○				●		○	
Operations Section													
Operations Section Chief	●		○	●	○	●		○	○	●		○	
Primary Services Branch Coordinator	●		○	●	○	○						○	
Meet & Greet Supervisor	●		●	●	○	○						○	
Meet & Greet Worker	●		○	●	○							○	
Registration Supervisor	●	●	●	●	○	○						○	
Registration Worker	●	●	●	●	○							○	
Referrals Unit Supervisor	●	●	●	●	○	○		○				○	○
Referrals Worker	●	●	●	●	○			○				○	○
Inquiry Supervisor	●	●	●	●	○	○						○	
On-Site Goods Distribution Supervisor	●		○	●	○	○		○				○	
On-Site Goods Distribution Worker	●		○	●	○							○	
Specialized Services Branch Coordinator	●			●	○	○			○			○	
Child Care Supervisor	●			●	○	○						○	
Child Care Worker	●			●	○							○	
Multicultural Supervisor	●		○	●	○	○						○	
Pet Care Supervisor	●			●	○	○						○	
Pet Care Worker	●			●	○							○	
Recreation Supervisor	●			●	○							○	
Transportation Supervisor	●			●	○	○						○	
Search & Reply Supervisor	●		●	●	○	○						○	
Search & Reply Worker	●		●	●	○							○	
Health Services Branch Coordinator	●			●	○	○			○			○	
First Aid Supervisor	●			●	○	○						○	

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	ESS100 Introduction to ESS (online)	ESS107 ESS Level One (online)	ESS113 Registration & Referrals	ESS114 Introduction to Reception Centres (online/F2F/community based)	ESS115 Introduction to Group Lodging (online/F2F/community based)	ESS121 Public Safety Lifeline Leadership	ESS122 Managing Volunteer Programs	ESS124 Resource Acquisition	ESS125 Managing Walk-in Disaster Volunteers	ESS171 ESS Site Management	ESS181 ESS Director	ESS in a BCERMS Environment Presentation (online)	ESS Referrals Unit Presentation (online)
First Aid Worker	●			●	○							○	
Emotional Support Supervisor	●			●	○	○						○	
Emotional Support Worker	●			●	○							○	
Special Needs Supervisor	●			●	○	○						○	
Planning Section													
Planning Section Chief	●			●	○	●				●		○	
Situation Unit Supervisor	●			●	○	○						○	
Documentation Unit Supervisor	●		●	●	○	○						○	
Advance Planning Supervisor	●			●	○	○						○	
Demobilization Unit Supervisor	●			●	○	○						○	
Recovery Transition Unit Supervisor	●			●	○	○						○	
Logistics Section													
Logistics Section Chief	●		○	●	○	●		●	○	●		○	
Supply Branch Coordinator	●			●	○	○		●				○	
Resource Acquisition Supervisor	●		●	●	○	○		●				○	
Resource Acquisition Worker	●		●	●	○			●				○	
Donated Goods Supervisor	●			●	○	○		●				○	
Shipping & Receiving Supervisor	●			●	○	○		○				○	
Shipping & Receiving Unit Worker	●			●	○							○	
Volunteer/Staff Branch Management Coordinator	●		○	●	○	○	○	○	●			○	
Reception Centre Support Branch Coordinator	●			●	○	○		○				○	
Food Unit Supervisor	●			●	○	○						○	
Food Unit Worker	●			●	○							○	
Runner Unit Supervisor	●			●	○	○						○	
Runner	●			●	○							○	
Facility Supervisor	●			●	○	○						○	
Clerical Unit Supervisor	●			●	○	○						○	
Clerical Worker	●			●	○							○	
Security Supervisor	●			●	○							○	
Security Worker	●			●	○							○	
Information Technology Branch Coordinator	●			●	○	○						○	
Communications Supervisor	●			●	○	○						○	
Computer Systems Supervisor	●			●	○	○						○	

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Finance Section													
Finance Section Chief	●			●	○	●		○		●		○	
Cost Unit Supervisor	●			●	○	○		○				○	
Time Unit Supervisor	●			●	○	○			○			○	
Compensation & Claims Unit Supervisor	●			●	○	○						○	
Procurement Unit Supervisor	●			●	○	○						○	
Group Lodging													
Management													
Group Lodging Manager	●		○	●	●	●		○	○	●	○	○	
Safety Officer	●			●	●	○				●		○	
Liaison Officer	●			●	●	○				●		○	
Information Officer	●			●	●	○				●		○	
Operations Section													
Operations Section Chief	●		○	●	●	●			○	●		○	
Primary Services Branch Coordinator	●			●	●	○						○	
Check-In/Check-Out Supervisor	●			●	●	○						○	
Check-In/Check-Out Worker	●			●	●							○	
Sleeping Area Supervisor	●			●	●	○						○	
Sleeping Area Worker	●			●	●							○	
Meals Distribution Supervisor	●			●	●	○						○	
Meals Distribution Worker	●			●	●							○	
Specialized Services Branch Coordinator	●			●	●	○						○	
Multicultural Supervisor	●			●	●	○						○	
Transportation Supervisor	●			●	●	○						○	
Recreation & Leisure Supervisor	●			●	●	○						○	
Health Services Branch Coordinator	●			●	●	○						○	
First Aid Supervisor	●			●	●	○						○	
Emotional Support Supervisor	●			●	●	○						○	
Special Needs Supervisor	●			●	●	○							
Planning Section													
Planning Section Chief	●			●	●	●				●		○	
Situation Unit Supervisor	●			●	●	○						○	
Documentation Unit Supervisor	●			●	●	○						○	
Advance Planning Supervisor	●			●	●	○						○	
Demobilization Unit Supervisor	●			●	●	○						○	

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Logistics Section													
Logistics Section Chief	●			●	●	●		●		●		○	
Supply Branch Coordinator	●			●	●	○		●				○	
Resource Acquisition Supervisor	●		○	●	●	○		●				○	
Resource Acquisition Worker	●			●	●			●				○	
Shipping & Receiving Supervisor	●			●	●	○		●				○	
Shipping & Receiving Unit Worker	●			●	●							○	
Volunteer/Staff Branch Management Coordinator	●		○	●	●	○	○	○	●			○	
Group Lodging Support Branch Coordinator	●			●	●	○		○				○	
Facility Supervisor	●			●	●	○						○	
Clerical Unit Supervisor	●			●	●	○						○	
Security Supervisor	●			●	●	○						○	
Information Technology Branch Coordinator	●			●	●	○						○	
Computer Systems Supervisor	●			●	●	○						○	
Telephones Supervisor	●			●	●	○						○	
Amateur Radio Supervisor	●			●	●	○							
Finance Section													
Finance Section Chief	●			●	●	●		○		●		○	
Cost Unit Supervisor	●			●	●	○		○				○	
Time Unit Supervisor	●			●	●	○			○			○	
Compensation & Claims Unit Supervisor	●			●	●	○						○	
Procurement Unit Supervisor	●			●	●	○						○	