



| GROUP LODGING ACTION PLAN | | | |
|--|-------------------------|---|--------------|
| Facility: | | Date: | Time: |
| Operational Period: | EMBC Task #: | Prepared by: | |
| Objectives in priority order (for this operational period): | | | |
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| Tasks: | Assigned Responsibility | Completion Time | |
| | | Est. | Actual |
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| Attachments (Check if Attached) | | | |
| Organization Chart | Public Information | | |
| Other | | | |
| Important Note: Action Plan to be distributed to all Group Lodging Sections | | | |
| Approved by (Planning Section Chief): | | Approved by (Group Lodging Manager): | |
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